

STREATOR TOWNSHIP HIGH SCHOOL DISTRICT #40

Board of Education – Regular Meeting

Tuesday, April 27, 2021 at 6:00 P.M. in the STHS Library Meeting Room

Prepared by Carol A. Johnston, Administrative Assistant

Call to Order/Roll Call

President Woeltje called the regular meeting to order at 6:00 P.M.

Board members present: Mr. Biroshik, Mr. Mast, Mr. Hoffmeyer, Mr. McFadden, Mr. Parr, Mr. Tutoky, and Dr. Woeltje

Administration present: Dr. Seaton, Superintendent, Mrs. Mascall, Principal, and Mrs. Johnston, Superintendent Assistant

Board Salutes

Dr. Woeltje commented how great it is to see the various athletes/sports teams on the STHS fields, adding they are off to a great start to their seasons.

Dr. Seaton commended the staff and students involved in organizing the upcoming STHS Prom event.

Board Member Recognition (Mr. Nick McFadden & Mr. Jim Parr)

Dr. Seaton recognized and thanked Mr. McFadden for his 8 years and Mr. Parr for his 4 years of volunteer hard work and dedication to the District and students.

Introduce Students of the Month

Mrs. Mascall introduced and recognized the April Students of the Month and presented each with a certificate.

Public Comment

Ms. Kelli Bacon addressed the Board regarding Remote Learning and Homebound policies and procedures as they relate to extracurricular activity participation and asked the Board to review and consider rewriting the policy. Ms. Bacon also expressed the need for instruction and homework for Remote Learning and Homebound students be posted timely by faculty in an attempt to help students keep current with the curriculum.

Approval of Minutes

MOTION by Mast, seconded by McFadden, to approve the following items listed under “Approval of Minutes” on the April 27, 2021, Board Meeting Agenda. Ayes (7) Nays (0) **Motion carried.**

- A. Approve the Minutes of the Regular Meeting of Tuesday, March 16, 2021 and the Special Meeting of Wednesday, April 7, 2021
- B. Approve the Destruction of All Closed Session Recordings Prior to April, 2019

Approval of Financial Reports

MOTION by Parr, seconded by Tutoky, to approve the Following Items Listed Under “Financial Reports” on the Tuesday, April 27, 2021, Board Meeting Agenda. Ayes (7) Nays (0) **Motion carried.**

- A. Approve the March, 2021 Treasurer’s Report and Budgetary Report
- B. Approve the April, 2021 Bills
- C. Approve the Creation of the Class of 2025 STHS Activity Account

Committee Reports

- **Curriculum Committee** – Dr. Seaton and the Board reviewed the Curriculum Committee’s meeting report. Dr. Seaton and Board member/Curriculum Committee member, Mast, discussed the topics and recommendations made during the committee meeting, including but not limited to Student Handbook updates, Department goal setting, and current responsibilities/work in progress of the Technology Director, Administrators and Department Chairs as related to curriculum.
- **COVID-19 Transition Team** – Dr. Seaton and the Board reviewed the COVID-19 Transition Team meeting report. Board members/Transition Team members, Hoffmeyer and Biroshik, discussed the topics and recommendations made during the committee meeting, including but not limited to, Prom and Graduation events.

- Building & Grounds Committee – Dr. Seaton and the Board reviewed the Building & Grounds Committee’s meeting report. Dr. Seaton and Board member/Finance Committee members, Hoffmeyer and Tutoky, discussed the topics and recommendations made during the committee meeting, including but not limited to, updates regarding the field house HVAC, football field and tennis courts lighting, replacement of the kitchen floor and Commons ramp, and the water main break at the football field complex.

Administrative Reports

Superintendent –

- Building & Grounds Committee – Dr. Seaton recommended the Board approve the Building & Grounds committee recommendations as discussed previously this meeting, including the Field House HVAC quote from Diversified Sheet Metal for the amount of \$22,000, to be paid with ESSER II grand funds, and the replacement of the kitchen floor quote from Caliber Coatings Plus for the amount of \$35,340, to be paid with surplus Food Service funds.
- Additional 2020-21 Per Diem Days for Counselors – Dr. Seaton requested the Board grant the Guidance Counselors 2 additional 2020-21 per diem days due to the additional work needed for scheduling and home visits this year. The funds would be paid with ESSER grant funds.
- Non-Certified Substitute Hourly Rate Increases – Dr. Seaton provided the recommended rates for substitute secretaries, paraprofessionals and custodians for the years 2020-2025. With the increase in minimum wage, it was necessary to review and update the rates. Dr. Seaton recommended the Board approve the rates.
- Arbor Food Management Renewal – Dr. Seaton informed the Board that the contract with Arbor Food Management is up for renewal. Arbor has proposed a 3.9% increase, mainly as a result of the rise in minimum wage. Dr. Seaton recommended the Board approve the renewal.
- Surplus Items – Dr. Seaton submitted a list of textbook materials to be considered as surplus. The items will be offered for sale to the public according to state guidelines. Dr. Seaton also recommended the Board declare the FFA Ford 9N tractor as surplus and approve the donation of the tractor to Taylorville FFA Chapter.
- 2020-21 ESY Special Education Program - Dr. Seaton submitted the proposed 2020-21 ESY Special Education Program to the Board and recommended the Board approve the plan.
- Summer 2021 Secretarial Hours – The adjustment of summer work hours to 8:00 a.m. to 2:00 p.m. for the Secretarial staff is part of the contract. Dr. Seaton informed the Board that the summer hours will be in effect from Monday, May 24, 2021, ending on Monday, August 9, 2021.
- Amended FY2022 Bell Schedule – Dr. Seaton submitted the Block Scheduling Committee’s recommendation to adjust the schedule for the 2021-22 school year. The recommended amended schedule reflects longer class periods on In-Service half-days, alternating monthly.
- Job Description – SRO – First Reading – Dr. Seaton submitted the SRO Job Description for the Board’s review. A second reading will be conducted at the May 18, 2021, Board meeting.
- Board Policy 6:190 – Extracurricular and Co-Curricular Activities – First Reading – The Board conducted a first reading of the Extracurricular and Co-Curricular Activities policy as updated. A second reading will be conducted at the May 18, 2021, Board meeting.
- FOIA Request - Per School Board Policy 2:250, the SHS Board is to be notified when a FOIA request to STHS has been made. On March 29, 2021, Joe Sutton requested information related to STHS Website & Emergency Notification Provider Contracts. A response to the request was timely submitted.

Principal -

- IHSA Membership Renewal - IHSA is an organization which sets the standards and guidelines for athletics and activities in the State of Illinois. Mrs. Mascall recommended the Board approve the IHSA Membership Resolution.
- Sports Co-Ops - Mr. Bedeker, Athletic Director, submitted the various Cooperative Agreements with Woodland, LaSalle-Peru, Ottawa and Earlville for the Board’s review and approval.
- New Course Proposal – Environmental and Civil Engineering (ECE) - Mrs. Mascall submitted the New Course Proposal for the Board’s review and recommended Board approval.
- Overnight/Extended Student Trip – AgEd to Lake of the Ozarks, Sunset Beach, MO – Mrs. Mascall presented the Application for the Overnight/Extended Student Trip for the Boards review and approval.
- STHS Athletic Policy – First Reading - The Board reviewed and discussed the proposed changes to the STHS Athletic Policy. A second reading will be conducted at the May 18, 2021, Board meeting.

- Student Interscholastic Activities Random Drug Testing Policy – First Reading - The Board reviewed and discussed the proposed changes to the Student Interscholastic Activities Random Drug Testing Policy. A second reading will be conducted at the May 18, 2021, Board meeting.
- 2020-21 Winter Sports Season End Results - Athletic Director, Mr. Bedeker, submitted the 2020-2021 Winter Sports Season summaries and statistics for the Boards review.

Assistant Principals –

- STHS Faculty Handbook – First Reading - The Board reviewed and discussed the proposed changes to the STHS Faculty Handbook. A second reading will be conducted at the May 18, 2021, Board meeting.
- STHS Student Handbook – First Reading - The Board reviewed and discussed the proposed changes to the STHS Student Handbook. A second reading will be conducted at the May 18, 2021, Board meeting.
- STHS JW Academy Handbook – First Reading - The Board reviewed and discussed the proposed changes to the STHS JW Academy Handbook. A second reading will be conducted at the May 18, 2021, Board meeting.
- STHS TAOEP Handbook – First Reading - The Board reviewed and discussed the proposed changes to the STHS TAOEP Handbook. A second reading will be conducted at the May 18, 2021, Board meeting.

Old Business

None

New Business

MOTION by McFadden, seconded by Hoffmeyer, to approve the following items listed under “New Business” on the Tuesday, April 27, 2021, Board Meeting Agenda. Ayes (7) Nays (0) **Motion carried.**

- Approve Diversified Sheet Metal to Replace the Field House HVAC Units for the Amount of \$22,000.00 and Caliber Coatings Plus LLC to Replace the Kitchen Flooring for the Amount of \$35,340
- Approve 2 Additional Per Diem Days for the 2 Guidance Counselors for the 2020-21 School Year Only
- Approve the List of Substitute Hourly Rate Increases for Paraprofessionals, Secretaries and Custodians for 2021-2025
- Approve the 2021-22 Arbor Food Management Contract Renewal
- Approve the List of Textbook Materials and the Ford 9N Tractor as Surplus and, the Donation of the FFA Ford 9N Tractor to the Taylorville FFA Chapter
- Approve the 2020-21 ESY Special Education Program
- Approve the 2021 Summer Secretarial Hours
- Approve the Amended 2021-22 Bell Schedule
- Approve the IHSA Membership Renewal
- Approve the Various Sports Co-Ops with Woodland, Ottawa, LaSalle-Peru and Earlville High Schools
- Approve the New Course Proposal - Environmental and Civil Engineering (ECE)
- Approve the Overnight Extended Student Trip for AgEd to Lake of the Ozarks, Sunset Beach, MO

Closed Session

MOTION by Mast, seconded by Tutoky, to go into Closed Session as per **5ILCS 120/2(c)(1)** for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; and as per **5ILCS 120/2(c)(11)** for the litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting; and as per **5ILCS 120/2(c)(21)** for the discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. TIME: 7:04 P.M. Ayes (7) Nays (0) **Motion carried.**

MOTION by Tutoky, seconded by McFadden, to return to Regular Session. TIME: 7:14 P.M. Ayes (7) Nays (0) **Motion carried.**

Motions from Closed Session – Agenda Item 13

MOTION by Tutoky, seconded by Biroshchik, to approve the following items Listed Under “Personnel,” on the April 27, 2021, Board Meeting Agenda. **All coaching positions will be contingent upon the Sports Season occurring and/or the coach submitting a plan of activities if the season is cancelled entirely.** All new hires will also be contingent upon Background Check results. Ayes (7) Nays (0) **Motion carried.**

- Retirement: - Mrs. Ana Arango-Hughes – Bilingual/Business Teacher
 - Mr. Mark Yanek Sr. - Custodian
 - Mrs. Carol Wargo - Secretary
- Resignations: - Mrs. Jill Seaton – Community/Alumni Coordinator
 - Mr. Adam Thorson – Assistant Boys Basketball Coach
- Hires: - Mr. Dale Melrose – 2021 Summer Maintenance
 - Mr. Jake Tibbles – 2021 Summer Custodian
 - Mr. Ryan Seaton – 2021 Summer Custodian
 - Mr. T.J. Moran – 2020-21 Head Wrestling Coach
 - Mr. J.T. Huey – 2021-22 Head Boys Soccer Coach
 - Mr. Ron Salisbury – 2020-21 Assistant Softball Coach
 - Mr. Stanley Mroczek – 2020-21 Assistant Baseball Coach – Split Stipend
 - Mr. Bryan Park – 2020-21 Assistant Boys Basketball Coach - Split Stipend (*ATF*)
 - Mr. Harry Park – 2020-21 Assistant Boys Basketball Coach – Split Stipend (*ATF*)
- Volunteers: - Mr. Mike Martin – 2020-21 Volunteer Boys Tennis Coach

Appoint Pro Tem Officers

President Woeltje appointed Dr. Seaton, as *Pro Tem* President and Mrs. Johnston, as *Pro Tem* Secretary.

Adjourn Sine Die

MOTION by Biroshchik, seconded by Parr, to adjourn *Sine Die*. TIME 7:16 P.M. Ayes (7) Nays (0) **Motion carried.**

Call To Order/Roll Call of the New School Board

Dr. Seaton, President *Pro Tem*, called the meeting to order at 7:26 P.M.

Board members present: Mrs. Baker, Mr. Biroshchik, Mr. Hoffmeyer, Mr. Mast, Mr. Tutoky, Mr. Wargo and Dr. Woeltje

Administration present: Dr. Seaton, Superintendent, and Mrs. Johnston, Administrative Assistant

Administer Oath to Re-Elected and Newly Elected Board Members

Dr. Seaton, President *Pro Tem*, administered the Oath of Office to Mrs. Baker, Mr. Tutoky and Mr. Wargo

Election of Officers

Election of President

1st Nomination for President – Mr. Tutoky nominated Mr. Biroshchik.

2nd Nomination for President – Mr. Mast nominated Dr. Woeltje.

No further nominations were made.

By receiving a majority of the votes cast, Mr. Biroshchik was elected President of the Board of Education.

MOTION by Tutoky, seconded by Hoffmeyer, to elect Mr. Biroshchik as President of the Streator Township High School Board of Education for the Term 2021-2023. Ayes (7) Nays (0) **Motion carried.**

Election of Vice President

1st Nomination for Vice President – Mr. Tutoky nominated Mr. Hoffmeyer.

2nd Nomination for Vice President – Dr. Woeltje nominated Mr. Mast

No further nominations were made.

By receiving a majority of the votes cast, Mr. Hoffmeyer was elected Vice President of the Board of Education.

MOTION by Tutoky, seconded by Wargo, to elect Mr. Hoffmeyer as Vice President of the Streator Township High School Board of Education for the Term 2021-2023. Ayes (7) Nays (0) **Motion carried.**

Election of Secretary

1st Nomination for Secretary – Dr. Woeltje nominated Mrs. Baker.
2nd Nomination for Secretary – Mr. Tutoky nominated Dr. Woeltje.
No further nominations were made.

By receiving a majority of the votes cast, Dr. Woeltje was elected Secretary of the Board of Education.

MOTION by Tutoky, seconded by Mast, to elect Dr. Woeltje as Secretary of the Streator Township High School Board of Education for the Term 2021-2023. Ayes (7) Nays (0) **Motion carried.**

Appoint a Recording Secretary

MOTION by Tutoky, seconded by Hoffmeyer, to Appoint Mrs. Carol A. Johnston as Recording Secretary of the Board of Education. Ayes (7) Nays (0) **Motion carried.**

Approve the Treasurer

MOTION by Mast, seconded by Hoffmeyer, to approve Mrs. Theresa Muntz of Muntz and Talbott, CPA's, P.C., as Treasurer for Streator Township High School District 40. Ayes (7) Nays (0) **Motion carried.**

Approve the List of Depositories, Investment Managers, Dealers and Brokers

MOTION by Tutoky, seconded by Hoffmeyer, to approve the STHS selection of Depositories, Investment Managers, Dealers and Brokers. Ayes (7) Nays (0) **Motion carried.**

2021-2022 Meeting Schedule

MOTION by Tutoky, seconded by Wargo, to approve the 2021-22 STHS Dist. 40, Board of Education Meeting Schedule. Ayes (7) Nays (0) **Motion carried.**

Superintendent Replacement

None

Closed Session

MOTION by Tutoky, seconded by Baker, to go into Closed Session as per **5ILCS 120/2(c)(1)** for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. TIME: 7:45 P.M. Ayes (7) Nays (0) **Motion carried.**

MOTION by Wargo, seconded by Tutoky, to return to Regular Session. TIME: 8:37 P.M. Ayes (7) Nays (0) **Motion carried.**

Motions from Closed Session – Agenda Item 24

None

President's Prerogative

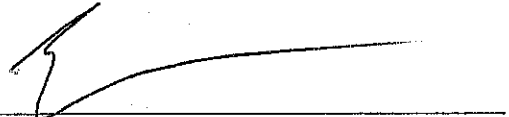
None

Adjourn

MOTION by Hoffmeyer, seconded by Mast, to adjourn from the Regular Meeting. TIME: 8:52 P.M. Ayes (7) Nays (0) **Motion carried.**



Mr. Steve Biroschik, Board President



Dr. Earl Woeltje, Board Secretary